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OFFICE OF COMMUNICATIONS ORDERS

1. ORGANIZATION

1.18 PANELS, COMMITTEES, AND BOARDS

\*1.18.2 EQUIPMENT BOARD

A. MISSION

The OC Equipment Board is responsible to the Director of Communications for the following:

1. The establishment of Office of Communications systems concepts in support of CIA objectives to include equipment requirements and time tables and the subjecting of these requirements and time tables to continuing review and report.
2. Recommending equipment research and development programs as well as procurement and distribution program requirements as they pertain to the Office of Communications.
3. The adoption of new types of equipment for standard procurement for stock.
4. Reviewing equipment priorities, production, and inventory quantities.

B. MEMBERSHIP

The Equipment Board will consist of the following membership:

Chairman.....Deputy Director, OC

Member.....Chief, Operations

Member.....Chief, <sup>ENGINEERING</sup>Special Assistant for  
Research and Development

Member.....Chief, <sup>COMMUNICATIONS SERVICE</sup>Program Coordination Staff

Member.....Chief, <sup>PROGRAMS & BUDGET STAFF</sup>~~Staff Communications~~  
~~Division~~

Member.....Chief, Communications Security  
Staff

\* 15 July 1971  
Date: 13 January 1969

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1. ORGANIZATION OFFICE OF COMMUNICATIONS ORDERS

\*1.18.2 EQUIPMENT BOARD

B. MEMBERSHIP - contd

~~Member.....Chief, Special Programs~~  
~~Division~~

~~Member.....Chief, Covert Communications~~  
~~Division~~

Secretary.....As designated by Chief, *ENGINEERING*  
~~Covert Communications Division~~

C. PROCEDURES

Items for consideration by the Board are welcomed from any employee. Such items should be in written form addressed through appropriate channels to the Board Chairman, and should follow this outline:

1. Statement of the problem
2. Facts pertinent to the problem
3. Discussion
4. Recommendations

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